



# Heritage Advisor/Archaeologist

<b>Position title:</b>	Consultant
<b>Current incumbent:</b>	New position
<b>Basis of employment:</b>	Full time or part time
<b>Work areas/s:</b>	Community & Strategy
<b>Reporting to:</b>	Jamie Rooney, Senior Consultant
<b>Location:</b>	Victoria – Bendigo, Melbourne or Torquay
<b>Remuneration:</b>	Negotiated with preferred applicant. Salary is expected to be in the range of \$80 - \$120k (FTE, excluding superannuation).
<b>Closing date:</b>	COB, Friday 29 <sup>th</sup> September 2023

## ABOUT RMCG

### Who we are

RMCG is a multi-disciplinary consultancy specialising in environment, agriculture and communities. We apply our expertise and insight to drive sustainable resource use.

We provide policy, planning and technical consulting services to government agencies, water authorities, institutions and private sector clients, to ensure a healthy future for the environment, industry and communities by helping them to plan and implement change.

RMCG is one of Australia's strongest regionally focussed consulting groups and we have achieved this position through a commitment to the sustainable development of rural industries and communities.

### Our purpose

RMCG creates change for our clients and ourselves whilst having a positive impact on society and the environment. We are a Certified Benefit Corporation (B Corp) and part of a community businesses that meet the highest social and environmental standards and dedicated to using our resources and influence to create positive social and environmental impact, not just financial success.

### Why RMCG?

RMCG is a multidisciplinary consultancy business with over 70 staff across Victoria, Tasmania and NSW. Our dynamic team has skills in economics, social research, science, engineering, agribusiness, natural resource management, planning, strategy, cultural heritage and archaeology, communications and engagement.

Culturally, RMCG is highly progressive, innovative and inclusive. You'll be working with friendly, intelligent, principled people who are great at what they do. We look after each other and care about the communities we work in. The word Group in our name is important. We put a great deal of effort into coming together to learn, to develop, to influence our sectors and to share the results and rewards of our work.

## PRIMARY FUNCTIONS OF THE POSITION

Due to our growing presence in cultural heritage and archaeology market, we have an exciting opportunity for a Heritage Advisor / Archaeologist to join our growing team. You will collaborate closely with our heritage lead to support projects within the Aboriginal Cultural Heritage space.

You will be joining a diverse team of consultants who are passionate about what they do, with a proven track record guiding our clients, and leading delivery of critical projects.

The work that you will undertake will include:

- Archaeological survey and excavation
- Writing of technical reports and contributing to the preparation of larger assessments
- Understanding cultural heritage obligations (Aboriginal and historic)
- Obtaining statutory approvals and achieving compliance with key legislation, particularly the Aboriginal Heritage Act 2006 (Vic) and Heritage Act 2017 (Vic)
- Exercising professional independent judgement when advising on the development, delivery, monitoring and review of Cultural Heritage Management Plans, and other heritage consents and approvals (Aboriginal and historic).
- Building and maintaining strong working relationships with Registered Aboriginal Parties, Traditional Owner Corporations, heritage regulators and statutory organisations within the context of both Aboriginal and historic heritage.
- Providing sound written and verbal advice to key internal and external stakeholders on heritage management issues that may impact on planning and delivery of projects and programs.

## KEY SELECTION CRITERIA

Ideally, we are seeking a candidate with up to 5 years professional experience and knowledge who can demonstrate the following:

- Working within teams on the delivery of Cultural Heritage Assessments
- Stellar communication skills, professional demeanour, and a collaborative spirit.
- Excellent written skills for communication with a variety of stakeholders.
- Commitment to teamwork, safety protocols, and company procedures.
- Have a questioning mind and problem-solving abilities
- Experience with archaeological materials, fieldwork, and GIS systems is a plus.

## QUALIFICATION REQUIREMENTS

The following are required:

- Bachelor or postgraduate degree in Archaeology or related fields
- Listing or eligibility to be listed as a Heritage Advisor with FP-SR
- The position will involve some travel throughout Victoria and occasionally interstate, therefore a current driver's licence is required
- The applicant must be Australian / New Zealand citizen or an Australian permanent resident<sup>1</sup>

## SALARY AND CONDITIONS

The remuneration package for the position will be negotiated with the preferred applicant and dependent on technical knowledge and consulting experience. Salary is expected to be in the range of \$80K – \$120k (FTE, excluding superannuation).

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<sup>1</sup> If you hold international qualifications, you'll need to provide us with a statement verifying recognition of your qualifications. You can verify your qualifications with the Department of Education, Skills and Employment.

## APPLICATIONS

To be considered for this position, your application **must** include the following:

- A cover letter
- A succinct response to the **key selection criteria** (either in the cover letter or separate document)
- A **CV** (no more than 2 pages) listing qualifications, previous experience and the names of two referees.

## ENQUIRIES

Enquiries are welcome and are to be directed to:

*Jamie Rooney*  
*Senior Consultant*  
*0487 426 509*

## APPLICATIONS

Applications should be sent to

Leah McMahon  
HR Coordinator  
*leahm@rmcg.com.au*