

## Project Officer – GIS and Cartography

Natural Resource Management – Environment - Agriculture  
Melbourne (Camberwell) or Bendigo – Full or Part time

### WORKING WITH RMCG

RMCG consults on a range of environmental, social and agricultural issues. We are a dynamic team with skills in community and regional development, natural resource management, land use planning, economics, social research, water and waste management, strategic planning and agribusiness.

RMCG is a great place to work. We offer stimulating and satisfying work, career progression, flexible working arrangements and a friendly, supportive working environment. We are committed to achieving a diverse team and strongly encourage applications from Aboriginal and Torres Strait Islanders, and people from culturally diverse backgrounds and with disabilities.

### WHAT WE ARE LOOKING FOR

RMCG is looking for a smart, capable and enthusiastic team member with an interest in spatial analysis and preparation of maps to support consultants working in a wide range of fields including land use planning, natural resource and water management, agriculture and regional development.

You will also provide general project officer support to a range of consulting projects depending on your area(s) of interest and capability.

You will be supervised by a senior consultant who will act as a mentor to support you in becoming a capable and confident project officer.

Examples of the breadth of projects we are currently seeking mapping support for include:

- Horticulture industry development
- Agriculture industry strategic planning
- Land and water management planning
- Catchment scale water use and management
- Planning and evaluation of natural resource management and agriculture programs

### QUALIFICATION REQUIREMENTS

A degree in science, agricultural science, environmental science or a related discipline.

Qualifications in spatial information services or previous experience using ARCGIS or similar mapping software, with GIS data management and storage, and Adobe Photoshop will be highly regarded.

The position is suited to Graduates or early career professionals.

## KEY SELECTION CRITERIA

Please directly address the following criteria in your application:

- **Spatial analysis and mapping skills:** Preparation of maps to support consultants working in a range of fields. Develop and maintain spatial information systems and data sets. Develop high quality maps for print and digital products.
- **Creative ability:** An eye for cartographic detail, layout and design.
- **Project support:** Ability to contribute to consulting projects, analyse data (qualitative and quantitative) and think strategically.
- **Written communication skills:** Ability to structure and clearly communicate findings, insights and recommendations.
- **Oral communication skills:** Ability to communicate with staff members and work within a team.
- **Work ethic:** Positive attitude to work and ability to self-motivate and work within a team.

## OTHER DUTIES

- Maintain a general understanding of the Quality Management System and carry out duties and responsibilities in accordance with relevant quality management processes and procedures
- Contribute ideas and abilities to further business development of RMCG
- Contribute to the maintenance of a harmonious and pleasant working environment

## ADDITIONAL INFORMATION

- We place a strong emphasis on achieving a balance between work and the rest of life and we can offer a flexible approach to work management.
- We offer exceptional conditions including lunches, paid parental leave, income insurance and staff profit share.
- RMCG also has offices in Torquay and Tasmania.
- The position will involve a reasonable amount of travel throughout Victoria and occasionally interstate (a current driver's licence is required).

## SALARY PACKAGE

The remuneration package for the position will be negotiated with the preferred applicant, but the package will range from \$60,000 to \$75,000 depending on level of experience.

## APPLICATIONS

Please provide a cover letter that clearly sets out how your qualifications and personal skills meet our selection criteria and how you think you can contribute to the success of RMCG.

Please include a brief CV (no more than 3 pages) listing qualifications and the names of two referees.

## CLOSING DATE

Wednesday, 24<sup>th</sup> October 2108

### ENQUIRIES

Enquiries are welcome and are to be directed to:  
*Jencie McRobert*  
Associate  
(03) 5441 4821 / 0427 679 038

### APPLICATIONS

Applications should be sent to Mandy McIntosh at:  
*mandym@rmcg.com.au*